

**Handling of Personal Data Submitted
to the Government Chief Information Officer
by a Recognized Certification Authority
under the Electronic Transactions Ordinance (Cap. 553)**

This “Handling of Personal Data Submitted to the Government Chief Information Officer by a Recognized Certification Authority under the Electronic Transactions Ordinance (Cap. 553)” supersedes the “Handling of Personal Data Submitted to the Director of Information Technology Services by a Recognized Certification Authority under the Electronic Transactions Ordinance (Cap. 553)” published in August 2001.

All personal data will only be collected for a lawful purpose, and by lawful and fair means. The personal data collected from a recognized certification authority (“RCA”) will be transferred to personnel within the Office of the Government Chief Information Officer (“OGCIO”) for purposes of regulating and monitoring the RCA in relation to its operation relevant under the Electronic Transactions Ordinance (Cap. 553) (“Ordinance”) and the Code of Practice for Recognized Certification Authorities, and for purposes of exercising any powers and functions granted to the Government Chief Information Officer (“GCIO”) under the Ordinance. The personal data collected may be transferred to parties who will be involved in regulating and monitoring the RCA, and might also be disclosed to agencies who are authorised to receive information relating to law enforcement, prosecution and review of decisions.

A RCA and its staff have the right to request access to and correction of their personal data submitted to the GCIO. Requests for access to and correction of data should be submitted in writing to the Certification Authority Recognition Office of the OGCIO either by post to Level 5 & 6, Cyberport 1, 100 Cyberport Road, Hong Kong, by fax (2511 7843) or by e-mail (caro@ogcio.gov.hk).

**Office of the Government Chief Information Officer
The Government of the Hong Kong Special Administrative Region
July 2004**