

Sample Instructions on how to write a free-format address on English forms

Please specify either a post box address

(Post Office Box No.) (Post Office Name) (Region : HK / KLN / NT / Specify an Outlying Island)

Or a physical address¹

(Flat/Unit No , Floor No.)

(Block Name & No., Phase Name & No., Bldg Name) or (House No., Village Name) or (Lot No.)

(Estate) or (Street No.& Name)

(Sub-District, District)

(Region : HK / KLN / NT / Specify an Outlying Island)

Sample Instructions on how to write a free-format address on Chinese forms

請填寫郵箱地址

(香港 / 九龍 / 新界 / 指定離島) (郵局名稱) (郵箱編號)

或詳細地址¹

(香港 / 九龍 / 新界 / 指定離島, 地區, 分區)

(街道名稱及街號) 或 (鄉村名稱及屋號)

(屋村名稱, 期數, 座數及樓宇名稱) 或 (地段編號)

(層數及單位編號)

¹ Assumption: The data entry operator or data entry software will move Line n to Line (n-1) if the previous line is empty.